

# Westfield Township Board of Trustees

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Regular Meeting  
November 4, 2019

Trustee Schmidt called the meeting to order at 7:25 PM with the Pledge of Allegiance  
Roll call: Horner – aye, Schmidt – aye, Likley – aye.

## Comments

- David Dobo – Senior District Representative from Congressman Anthony Gonzalez’s office
  - Visiting all areas of the 16<sup>th</sup> Congressional District to introduce the services provided by the Congressman’s office including Veteran’s services, Military Service Nominations, Flags Flown over the Capitol, IRS issues, Social Security and visits to DC Capital, White House, Library of Congress, etc. Mr. Dobo left brochures for residents to take with information on how to contact the office.
- Bret Weimer – 5805 Buffham Road – Expressed concern over Matt Wittmer’s video surveillance of his property. The previous owners of the property non-compliance use the building was addressed at the time by ZI Sims and subsequently sold. Mr. Wiemer has on file a zoning certificate for non-conforming structure as an accessory building along with zoning certificate to construct a dwelling. The previous letter of complaint from Mr. Wittmer that ZI Sims is not addressing the issue and requiring the building to be removed are false. Surveillance of a property if it is done off the property, there is little that can be done.
  - Mr. Weimer is looking to build his house closer to the accessory building and attaching it to the building. He inquired about the variance procedure. ZI Sims advised him to not pursue the variance, cancel his present zoning certificate for the dwelling and apply for a new one at the new suggested location advised by his builder. Not attaching it the accessory building.
  - Trustee Likley explained that this should not be considered personal against the Weimer’s but possibly retaliatory against ZI Sims and the Board of Trustees.
  - Mr. Weimer offered support of ZI Sims and the assistance she has provided him during his efforts to build a home on his newly acquired property.

## Minutes to be approved

- *Schmidt makes a motion to accept the October 21, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner - aye. The motion passes.*

## Roads Report

- Roads Supervisor Evans was not in attendance.
- The Dodge truck’s ball joints needed to be replaced.
- The landscaping service completed the final mowing in the Township.
- Brining tanks are on site and electric will be installed this week.
- The roof installation on the Township hall will begin next week.
- Shimming is taking place on Stuckey Road and Mud Lake Road.
- ODOT wants to use the hall for 1 day between November 18 and November 22. A rental charge will be made for their use.
- The E-poke system is in transit for delivery.

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## Cemetery

- A large rock was hit during a burial last Wednesday. All issues have been handled.

## Zoning

- BZA public hearing dates set
  - October 29<sup>th</sup> - Morning Star Farms Ministries Conditional Use located 9241 Friendsville Road renewal application. The meeting went well. A request for increasing the attendance at Morning Star from 75 to 90 people was granted on the condition a border fence is erected by July 2021. This conditional use is now a perpetual type.
    - ZI Sims spoke with Kathleen LeMar in advance of the meeting to clarify that the AT&T cell tower installation issue is separate from the Conditional Use hearing. No comments regarding the tower were raised during this meeting.
  - November 6<sup>th</sup> – Area Variance Public Hearing – 7845 Buffham Road stockade fence installed beyond the front of the existing house exceeding height requirement for fencing installed in the front “yard”; resident is pursuing an Area variance as a remedy. The neighbor is leaving for the winter and asked if she could send a representative. ZI Sims will consult with Asst. Prosecutor Lyons.
- Westfield Lakes/Terrace subdivision
  - MC Planning Services Mtg November 6<sup>th</sup> regarding proposed RePlat #3: Comments of concerns identified were provide by ZI Sims to Planning Services. Sims met with MCPS on October 17<sup>th</sup>.
- Joe Doty contacted Rob Henwood at Planning Services to get an update on the Planned Unit Development text that is under their informal review. It is still under review.
- The approved Fee Schedule Amendment has been uploaded to the website.
- Trustee Schmidt & ZI Sims met with Bethany Dentler, Adam Goldberg a Construction Rep relating to the Kratzer Property. The property is being looked at for a steel fabrication facility. The present zoning in place supports this use and further allows for an on-site sanitary system and does not require a municipal sewer system tie in.

## Safety Services Building

- Quotes for items outside the Simmons Brothers contract need to be approved:

**Trustee Likley offered a motion** to authorize Mitchell Communications to install a 40-watt PA amplified and transfer equipment to the new building in the amount of \$2,813.50; seconded by Schmidt. Roll call: Likley - aye, Horner – aye, Schmidt - aye. The motion passes.

**Trustee Schmidt offered a motion** to authorize Fast Signs to create and install 3 driveways signs and add lettering to the building for a total cost of \$2,519.30; seconded by Horner. Roll call: Schmidt – aye, Likley - aye, Horner – aye. The motion passes.

- A ceiling fan package in the amount of \$5,177.00 was previously approved.

**Trustee Likley offered a motion** to authorize Salisbury Industries to provide personal lockers in the amount of \$4,770.54; seconded by Horner. Roll call: Horner – aye, Likley -aye, Schmidt – aye. The motion passes.

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**Trustee Likley offered a motion** to authorize the purchase of 5-bathroom sinks at \$79.00 each on 1 farmhouse kitchen sink in the amount of \$399.00 for a total of \$798.90 from Lowes; seconded by Schmidt. Roll call: Likley -aye, Schmidt – aye, Horner - aye. The motion passes.

- The security contract with US Protective services is outstanding at this time and will need to be approved and contract signed by the Trustees.
- Adam Anderson will be contacting Eagle Scout candidates about doing a landscaping project as part of their candidacy.
- Trustee Likley will be providing an updated budget summary to the Board.
- It will be decided if the new lot can be plowed with the township Dodge or if it will need to be contracted out. In the spring mowing bids will be sent out.

## Old Business

- Recycle Center – Trustee Likley attended MCSWD Meeting 10/31/2019 at 9:30 AM.
  - The new facility equipment should be in operation in January 2020 and will be able to accommodate 6 trucks at a time.
  - MCSWD will be taking an initiative to rebrand itself.
  - There are several proposed price changes. This complete listing is available with the minutes for review.
  - The Medina County Commissioners will be holding public hearings scheduled November 19, 20, & 21 for proposed rate increases.
- Hall Rentals
  - November 17 – 1 PM to 7 PM – Schmidt to open.

## New Business

**Schmidt makes a motion** to authorize 2019-16 authorizing entering into an agreement with Medina County Commissioners to purchase materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code; seconded by Horner. Roll call: Horner -aye, Likley – aye, Schmidt -aye. The motion passes

- Randy Miller – Planet Aid (Solon, Ohio) – Attended the October 21<sup>st</sup> meeting representing Planet Aid is a non-profit that collects shoes & clothes in donation bins. There are currently 4 in the Lodi area. Mr. Miller is asking that a bin be placed near the recycle bin at the Township Hall. Drivers collect the contents of the bin weekly or monthly. If residents place items outside the bin, a call for a non-scheduled collection should be placed. There is a 1-page agreement that needs to be signed by the Trustees.

**Schmidt makes a motion** to authorize an at will agreement with Planet Aid to place a collection bin near the recycle bins at the Township Hall; seconded by Horner. Roll call: Likley – aye, Schmidt -aye, Horner – aye. The motion passes.

**Schmidt makes a motion** to authorize a \$100.00 donation to the Medina County SPCA in 2020; seconded by Horner. Roll call: Schmidt -aye, Horner – aye, Likley – aye. The motion passes.

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- Trustee Schmidt will meet with US Protective Services to get a quote for security cameras at the Township Hall. They will need to produce quality images.

## Correspondence

- F.O. Haendiges received response from the State Auditor's office regarding a status update for the recent audits. Although there has been a delay and delivery in the month of November is expected.

## Announcements

- November 18, 2019 – Trustees Regular Meeting – 7:00 PM

## Fiscal Officer's Report

*Likley makes a motion to pay the bills in the amount of \$19,202.53 as submitted; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt - aye. The motion passes.*

- Card Member Services - \$86.40 – Credit Card payment
- Advance Ohio - \$249.60 – BZA Public Hearing Notice
- GVM, Inc. - \$5,882.76 – Brine tank supplies
- Cleveland Plumbing Supply Co. – \$257.95 – Brine tank PVC fittings

## Fund Status

- \$884,401.86 Checking
- \$103,290.62 CD
- \$1,581,579.62 – Bond Checking

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – October 2019

## Appropriations Reallocation

- \$250.00 to 2181-130-345-0000 Advertising from 2181-930-930-0000 Contingency
- F.O. Haendiges will contact the Auditor's office to see if making on-line payment to the Credit Card Company is acceptable. Due to the short amount of time between receiving the statement and the due date, late charges were incurred on the last statement. The current late fee is being waived as a 1-time courtesy.

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- A quote from GPS Landscaping for fall cleanup was received in the amount of \$750.00. An additional quote will be secured.
- Ohio Department of Jobs & Family Services sent a new determination for unemployment for A. Thur. The Township's portion will be .17%.
- Seville Hospitality's 3<sup>rd</sup> Quarter Bed Tax was received in the amount of \$1,407.00. Last year's amount was \$4,633.00. F.O. Haendiges will contact them and inquire about the difference Year over Year and that an audit may be warranted.
- Melissa Kurtz, F.O. Assistant, will be approved to become a signer on WFRD & the Township's bank accounts.

**Trustee Schmidt offered a motion** to go into executive session at 9:50 pm for possible public employee discipline; seconded by Likley. Roll call: Schmidt - aye, Horner - aye, Likley - aye. The motion passes.

**Trustee Likley offered a motion** to come out of executive session at 11:10 pm; seconded by Horner. Roll call: Schmidt - aye, Likley - aye, Horner - aye. The motion passes.

**Trustee Schmidt offered a motion** to call a Special Meeting on November 13<sup>th</sup> at 6:30 pm to review employee harassment complaint, employee discipline and general business; seconded by Horner. Roll call unanimous. The motion passes.

*Schmidt makes a motion to adjourn at 11:20 PM; seconded by Likley. All said aye.*

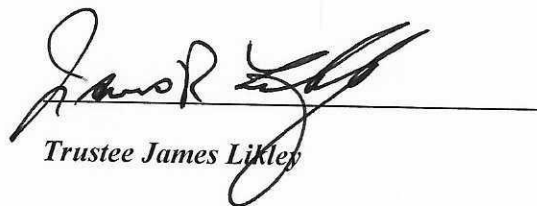
*Respectfully submitted by:*

*Michelle English*

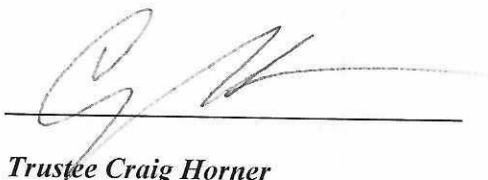
*Date approved: 11-18-19*



*Trustee Michael Schmidt, Chair*



*Trustee James Likley*



*Trustee Craig Horner*